



**1st Substantial Amendment to the
Five Year Consolidated Plan
FY 2015-2019**

DRAFT
June 13, 2016

City of Upland
Development Services Department
460 N. Euclid Avenue
Upland, CA 91786

**1ST SUBSTANTIAL AMENDMENT TO THE
FY 2015-2019 CONSOLIDATED PLAN – DRAFT JUNE 13, 2016**

A. EXECUTIVE SUMMARY

The U.S. Department of Housing and Urban Development (HUD) requires all entitlement communities receiving Community Development Block Grant (CDBG), such as the City of Upland, to prepare and submit a Consolidated Plan every five years to establish a unified, strategic vision for economic development, housing and community development actions. The Consolidated Plan encompasses the analysis of local community needs and coordinates appropriate responses to those needs and priorities. The Upland City Council adopted the current 2015-2019 Five Year Consolidated Plan on May 12, 2015.

Per the City’s Citizen Participation Plan, a Substantial Amendment to the Consolidated Plan is required when a “substantial change” is proposed which includes:

- The City adds or eliminates Consolidated Plan goals;
- The City makes changes to its allocation priorities; or
- The City changes its method of distribution of funds.

The Consolidated Plan is carried out through Annual Action Plans which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan. The City must submit an Annual Action Plan to HUD by no later than May 15 of each year during the five-year period.

Per the City’s Citizen Participation Plan, a Substantial Amendment to an Annual Action Plan is required when a “substantial change” is proposed, which includes:

- The addition of a new activity or priority;
- A change in the nature of an activity, its location, or its target population; or
- A change of more than 50 percent in the amount of funds allocated to an activity.

This Substantial Amendment to the 2015-2019 Consolidated Plan is necessary because the City is proposing to add a new Consolidated Plan goal; and amending the Consolidated Plan is necessary because the City is proposing to add an activity described in the FY 2016-17 Action Plan.

B. CITIZEN PARTICIPATION

The goal of the City of Upland’s Citizen Participation Plan, as adopted by the City Council, is to encourage residents and stakeholders to participate in the development of Substantial Amendments. Substantial Amendments to the Consolidated Plan are made available for public review for a 30-day period prior to City Council consideration at a scheduled public hearing. Written comments are accepted by the CDBG Coordinator or designee during the

public review period. A summary of the comments and the City's responses to the comments are attached to the Consolidated Plan Substantial Amendment.

In a manner similar to that set forth for the development of the Consolidated Plan, the City encourages participation from all residents, especially low- and moderate-income residents, minorities, non-English speakers and those with disabilities. The City takes efforts to make the plan accessible to all such groups. Copies are made available to any resident who requests copies. The City Council will conduct a public hearing to accept public comments on the draft amendment to the Consolidated Plan prior to its approval and submittal to HUD. After public comments are heard and considered by the City Council, the City Council may approve, approve with modifications, or reject the amendment to the Consolidated Plan.

In accordance with the Upland Citizen Participation Plan, the Notice of Public Hearing and the commencement of the 30-day public review period was being published (in English and Spanish) in the newspaper of local general circulation on May 12, 2016, informing the public of the proposed 1st Substantial Amendment to the 2015-2019 Consolidated Plan and inviting comments. The public review period began on May 13, 2016 and ended on June 13, 2016. Citizens were able to review copies of the Draft 1st Substantial Amendment at the City Clerk's Office, the Gibson Senior Center, and the Upland Public Library.

On June 13, 2016, the Upland City Council will solicit public comments from the residents of Upland regarding the proposed 1st Substantial Amendment to the FY 2015-19 Consolidated Plan.

C. AMENDMENTS TO THE 2015-2019 CONSOLIDATED PLAN GOALS

The adopted Consolidated Plan covering the period of July 1, 2015 to June 30, 2020 included an analysis of local community needs taking into account available demographic, housing and economic data from the 2007-2011 American Community Survey (ACS) 5-Year Estimates and other HUD-supplied data sources as well as information gathered through consultation with local agencies and stakeholders as well as a Consolidated Plan Community Survey for residents to express their views. The Consolidated Plan included strategies and goals to use available resources such as CDBG funds to address local priority needs identified as part of the planning process and to meet HUD's national goals to provide decent housing, a suitable living environment and expand economic opportunity for low- and moderate-income families.

The adopted Consolidated Plan includes six priority needs to be addressed through the implementation of projects in each of the One-Year Action Plans corresponding to six Strategic Plan goals over the five-year period. The priority needs and goals are summarized in the table 1.

TABLE 1 – Strategic Goals

	Goal Name	Category	Needs Addressed	Goal Outcome Indicator
1.	Facade Rehabilitation	Non-Housing Community Development	Business enhancement through facade rehabilitation	Facade business rehabilitation
2.	Neighborhood Preservation	Non-Housing Community Development	Improve neighborhoods	Public Service activity other than low/mod income housing benefit
3.	Public Facilities Improvements	Non-Housing Community Development	Improve public facilities and infrastructure	Public Facility or infrastructure
4.	Public Services for low-income families	Public Services	Provide public services to low-income residents	Public service
5.	Homelessness Prevention Services	Homeless	Prevent and eliminate homelessness	Public service
6.	Fair Housing Services	Affordable Housing	Ensure equal access to housing opportunities	Other: Persons Assisted

Staff is proposing to add a new goal to the 2015-2019 Consolidated Plan to promote Economic Development Opportunities. In conjunction with addition of the goal to promote Economic Development the City proposes to add the 2016-17 Business Assistance and Attraction Program with CDBG funds. The program goal is to recruit new businesses in the Downtown area, where as increasing the City’s tax base with the addition of new sale tax generating business. In addition, the activity will create new local jobs that will be held by persons of low to moderate income.

The new priority needs and goals are summarized in the table 2.

TABLE 2 – Revised Strategic Goals

	Goal Name	Category	Needs Addressed	Goal Outcome Indicator
1.	Facade Rehabilitation	Non-Housing Community Development	Business enhancement through facade rehabilitation	Facade business rehabilitation
2.	Neighborhood Preservation	Non-Housing Community Development	Improve neighborhoods	Public Service activity other than low/mod income housing benefit
3.	Public Facilities Improvements	Non-Housing Community Development	Improve public facilities and infrastructure	Public Facility or infrastructure
4.	Public Services for low-income families	Public Services	Provide public services to low-income residents	Public service
5.	Homelessness Prevention Services	Homeless	Prevent and eliminate homelessness	Public service
6.	Fair Housing Services	Affordable Housing	Ensure equal access to housing opportunities	Other: Persons Assisted
7.	Economic Development	Economic Development	Job Creation and retention	Direct Financial Assistance to For-profits

Adoption of the Consolidated Plan (2015-2019)

HUD mandates that all entitlement communities receiving CDBG funds prepare and submit an Action Plan outlining the planned projects, one-year goals and budgets for the CDBG programs to be implemented in an effort to address the priority needs and goals identified in the Consolidated Plan. For the 2016-2017 program year, the City will receive \$533,988 in CDBG funds, the following CDBG projects are included:

2016-2017 CDBG Public Service Activities

City of Upland: Graffiti Removal	\$15,000
City of Upland: After School Program	\$10,000
City of Upland: Vic’s Place	\$5,890
Foothill Family Shelter: Stepping Stone Program	\$14,025
St. Josephs: His Hands Ministry Food Pantry	\$12,000
Inland Valley Hope Partners: Food Security Program	\$5,000
Inland Valley Drug & Alcohol Recovery	\$7,183
Pacific Lifeline: Woman’s Program	\$5,000
Family Service Assoc.: More Than a Meal	\$6,000

2016-2017 CDBG Economic Development

Business Assistance and Attraction Program* \$125,000

*Pending approval of this Substantial Amendment to the Consolidated Plan FY 2015-19

2016-2017 CDBG Capital Activities

City of Upland: CDBG Street Improvement Project Linda Way \$97,093

City of Upland: Downtown Façade Enhancement Program \$125,000

2016-2017 Program Administration Activities

CDBG Program Administration \$75,247

Inland Fair Housing and Mediation Board: Fair Housing Program \$17,000

Inland Fair Housing and Mediation Board: Tenant/Landlord Mediation \$14,550

D. NOTICING REQUIREMENTS

In compliance with federal regulations and the current adopted Citizen Participation plan, the Notice of Public Hearing and notice of availability of the aforementioned draft documents was published in the Inland Valley Daily Bulletin on May 13, 2016. In addition, the draft documents were made available for public review and comment from May 13, 2016 through, and including, June 13, 2016. Copies of the draft documents were available at the City of Upland Office of the City Clerk, George M. Gibson Senior Center and Upland Public Library

E. PUBLIC COMMENTS

Upon completion of the public review period and the Public Hearing, all comments received will be incorporated into this section of the document.

Attachment: Public Notice

